



Adelaide Rowing Club

FESTIVAL DRIVE

TORRENS LAKE

ADELAIDE

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SA 5001

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WWW.ADELAIDEROWINGCLUB.COM.AU



ADELAIDE ROWING CLUB FUNCTION CENTRE INFORMATION PACKAGE

PLACING A BOOKING

A tentative booking of our function space can be arranged with the Bar Manager via the enquiry form on our website, by email or phone. The tentative booking will secure the function date for a period of 14 days, after which the booking will automatically cease. A **\$750** deposit is required with a signed copy of our **Function Hire Agreement Form** to confirm and secure the booking.

The deposit will be off set against the final function invoice at the conclusion of your function, however, the deposit will only be partially deducted where Club Management needs to rectify any damage, supply additional cleaning, organise inappropriate stacked/stored furniture and rubbish/decoration removal etc.

ROOM HIRE

Hire of the clubroom includes full access to our function room and balcony licensed to hold up to 160 guests, and our kitchen.

This includes:

- Seating for up to 100 people using our chairs in conjunction with our 19 trestle tables
- Full table setting for 100 people including cutlery and crockery
- 6 Small Drink Tables
- 2 Cocktail Stands
- Evaporative Air Conditioning
- Use of stereo system with iPod connectivity
- Use of Public Address system and wireless microphone

Kitchen facilities including:

- Commercial size pie warmer
- Electric commercial oven with cooktop
- Chest freezer space
- Large double door fridge, with wide trays suitable for platters etc.
- Coffee/Tea Urn
- Flat-top BBQ

ROOM HIRE CHARGE – INCLUDES 2 STAFF FOR MAX 5 HOURS EACH

- ❖ Room hire includes up to 5 hour service package (anything over 5 hours incurs a charge of \$30 per hour per staff member)

CURRENT PRICES...

- Friday Evening \$700
- Saturday Evening \$750
- Other times \$550

Bookings over 80 guests may require 3 Staff with the extra member charged @ \$30/hour

- ❖ Daytime Conference Packages available before 5pm – (No Alcohol permitted)

Room Hire Only \$450 (with Room Set up \$550)

Room Hire plus Set Up of Coffee/Tea/Water Station \$550 (\$650 with room set up)

Food Platters available – POA

BEVERAGE PACKAGES

There is a number of drink packages available. The Bar Manager must be advised and drink selection arranged no later than 7 days prior to the function to ensure sufficient stock is available. The price list for our range of beverages will be made available on request, or can be found on our web-site.

OPTION 1: FULL CASH BAR

This option caters for functions where the Client intends for guests to purchase drinks at their own cost, subject to a minimum spend of \$400. Any shortfall will be added to the final invoice.

OPTION 2: SUBSIDISED DRINKS PACKAGE

This option allows the Client to be invoiced for part of the price of each item served over the Bar, and the guest will pay the balance. The Client can limit which items will be offered, and what subsidy they choose to pay. Other items will still be available to be purchased in full by guests.

FOOD AND DRINK PACKAGES AVAILABLE ON REQUEST

Food and drink packages, as well as wedding packages, which include linen, setup etc.
Available on request.

BYO:

- ❖ We do not offer BYO. Exceptions may apply, and may be discussed with the Bar Manager. A surcharge will be priced accordingly.

No other drinks are to be brought onto the premises by the Client or guests.

BAR STAFFING

Room hire costs cover 2 Bar Staff for up to a 5 hour period, any additional staff or hours required, will be charged at an hourly rate per staff member required.

The Bar Staff are contracted with RSA certification. All functions are staffed by a minimum of 2, including one badged Responsible Person. The Bar Manager will be solely responsible for determining the number of bar staff required to work any given function based on the expected numbers and duration.

Bar staff are not responsible for providing any food or catering service including waiting on guests. They are also not responsible for the serving of tea or coffee, unless purchased over the bar. (Instant coffee and tea must be supplied and served by the Client.)

CATERING AND DECORATING

You are welcome to self-cater or employ your own caterers, and stylists, however, ARC offer the services of an in-house catering, and events team, (Cuisine By Angela and Intimate Events Hire) who can assist you with any catering and/or set up as well as extra hire items, including wedding ceremony packages.

Catering can be arranged with or without waiting and kitchen staff, however, if staff is not required, it is up to the client to heat and serve the food and clean up on completion. Bar staff will not be available for service or cleaning the kitchen or utensils. Staff requirements will be discussed on enquiry.

If you are interested in talking to our team, we can arrange a meeting to discuss food requirements, and/or setup or any hire requirements.

Third party caterers or decorators involvement is to be arranged by the Client. Set up and pack down is to be completed on the day of the function, unless alternative arrangements have been made. It is imperative all tables are cleaned and any dishes and cutlery etc., are washed, polished and put away after the function, and the kitchen cleaned. Charges will apply if this is not fulfilled.

LINEN

Linen including serviettes, table cloths, chair covers and sashes may be hired on your behalf through Intimate Events Hire. They will be delivered to the club prior to the event and charged accordingly. Orders MUST be placed a fortnight before the function to allow time for delivery.

Festoon/Fairy Lights, Dry Bar Tables with fitted or non-fitted cloths are also available to hire

ACCESS TO THE VENUE AND BASIC SET-UP

Access to the Clubrooms, prior to and following the function, is to be arranged directly between the Client and the Bar Manager. Access requires an electronic key card that can be collected and signed for, from the Bar Manager the Thursday evening prior to the event (after 5.30pm), unless alternative arrangements have been made with the Bar Manager. Access will be from the morning of the day of the function. Access to the venue shall cease within 1 hour of the conclusion of the function. The venue will also be accessible the following day if the Clubrooms are not otherwise in use, as advised by the Bar Manager.

NOTE: - There will be an additional room hire fee charged to the Client for extended access to Clubrooms if it impacts on the Club's availability to host another function.

It is the responsibility of the client to set up the venue prior to their function. In the instance the client does not have time prior to the function to set up furniture, ARC can arrange staff to fulfil this duty to the specifications of the Client. The price of this service is dependent on the extent of the set up and is at the Bar Manager's discretion. The cost of this service will be a minimum of \$100.

CLEANING

IT IS THE CLIENTS RESPONSIBILITY TO PACK AWAY TABLES CHAIRS ETC & CLEAR THE ROOM. ALL TABLES ARE TO BE CLEANED AND RUBBISH AND DECORATIONS REMOVED AS WELL AS THE KITCHEN CLEANED AND DISHES AND CUTLEY WASHED DRIED AND PUT AWAY.

In the event that the Bar Manager deems that the amount of cleaning required following any function is in excess of normal and reasonable expectations (e.g. carpet steam cleaning required etc.), the client will be informed and an excess cleaning fee of no less than \$100 and no more than \$300.

DJS R US (Paul Fisher)

Entertainment for ALL events. Wedding DJ, quiz trivia. Bingo, Discos and So Much MORE! www.djsrus.com.au

T: 1300 357 787 or 8185 7011

Email: info@djsrus.com.au

LINDA McCARTHY (Singer/Entertainer)

She's not JUST a singer!!! Classy Sophisticated Quality Entertainment with a sense of humour & personality+!!! Available in SOLO with Keyboard / Vocals GENRE: Covers: 50's-80's, Rock N Roll / Pop / Rock / Jazz / Easy Listening / Country

Email: scott.mccarthy@bigpond.com

THE DEER JOHNS (Band)

Musical genres are not limited to this cover band, with The Deer Johns successfully tackling the big names in the rock, pop, soul, jazz and blues styles.

The Deer Johns have performed at weddings, Birthday parties, Quiz Nights, Corporate Gigs, during the darkest nights of the Winter Solstice and the brightest days by swimming pools, at a range of venues including The Adelaide Oval, Semaphore Palais, Next Generation Gym and The Convention Centre.

The band have full PA and lighting gear at their disposal. They can provide backing music and MC duties where required.

<http://thedeerjohns.com/>

Email: thedeerjohns@gmail.com



ADELAIDE ROWING CLUB BAR

“Local” Beers 6.00

Hahn Superdry; James Boags; Cascade Light; All Coopers Range;

Premium & Imported Beer 7.00

James Squire 150 Lashes; James Squire Golden Ale; Heineken; Peroni;

Stella Artois; Corona

Keg Beer from 450.00

Apple or Pear Hills Cider 7.00

Red or White Caudo Sangri 7.00

Base Spirits 7.00

Premium Spirits/Liqueurs 8.00

Cocktails from 10.00

Cans Soft Drinks 3.00

Spring Water 2.50

WINE LIST

SPARKLING

	G	B
NV Angas Brut Premium Cuvee <i>South Australia</i>	\$5.00	\$18.00
NV Jansz Premium Cuvee <i>Tasmania</i>		\$38.00
NV Brown Brothers 200ml <i>Victoria</i>	\$7.00	
NV Pol Roger Brut Champagne <i>France</i>		\$120.00
NV Peter Rumble Red <i>Region</i>	\$7.00	\$35.00

WHITE

Sweet

2016 Yalumba Christobel' s Moscato <i>South Australia</i>	\$6.00	\$22.00
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Sauvignon Blanc

2017 Oxford Landing Estates Sauvignon Blanc <i>South Australia</i>	\$5.00	\$18.00
2017 Wirra Wirra Scrubby Rise Sauvignon Blanc Sem. <i>Adelaide</i>	\$6.00	\$22.00
2017 Wicks Estate Sauvignon Blanc <i>Adelaide Hills</i>		\$32.00
2017 Wirra Wirra Sauvignon Blanc <i>Adelaide Hills</i>		\$32.00
2016 Nautilus Sauvignon Blanc <i>Marlborough, NZ</i>		\$40.00

Riesling

2016 Heggies Riesling <i>Eden Valley</i>	\$7.00	\$32.00
2017 Jim Barry Lodge Hill Riesling <i>Clare Valley</i>		\$36.00

Chardonnay

2016 Oxford Landing Estates Chardonnay <i>South Australia</i>	\$5.00	\$18.00
2016 Wirra Wirra Scrubby Rise Chardonnay <i>Adelaide</i>	\$6.00	\$22.00
2016 Yalumba Chardonnay <i>Eden Valley</i>		\$36.00

ROSÉ

2017 Yalumab Y Series Rose <i>Barossa Valley</i>	\$6.00	\$22.00
2016 Torres Rose ose de Casta <i>Spain</i>		\$28.00

RED

Merlot

2016 Oxford Landing Estates Merlot <i>South Australia</i>	\$5.00	\$18.00
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Red Blends

2015 Wirra Wirra Church Block Cab Sauv, Shir, Merl <i>Mc Vale</i>		\$30.00
2015 Jim Barry The Cover Drive Cab Sauvignon <i>Clare Valley</i>	\$7.00	\$32.00
2013 Yalumba The Cigar Cabernet Sauvignon <i>Coonawarra</i>		\$46.00

Shiraz

2015 Oxford Landing Estates Shiraz <i>South Australia</i>	\$5.00	\$18.00
2014 Yalumba Patchwork Shiraz <i>Barossa</i>	\$7.00	\$32.00
2015 Jim Barry Lodge Hill Shiraz <i>Clare Valley</i>		\$38.00